

## Australian National MTBO Coach

**Time period:** January 2011 - end July 2012, subject to performance review in September 2011.

**NOTE:** Although this position is titled "Coach" it also includes some managerial functions both in Australia and overseas. At this stage there are no funds available to pay for a manager to travel overseas to World Championships. However, it is often possible to have an overseas based person or someone travelling separately to act as a "manager" and have their "in country" expenses met

### Job Requirements:

- Coach the Australian MTBO Elite and junior squads and the Elite and Junior World Championship teams. The World Championships will be held in Italy in 2011 and Hungary in 2012 with the elite and junior events being held at the same venues and times.

This includes:

- Conducting and leading training and coaching of the squad/team, and liaise and provide technical assistance to the individual coaches and the squad/team members to assist in their development as MTB orienteers.
- Organise and conduct of at least one national training camp for the squads in each year and attend selection trials and most major events.
- Provide leadership nationally on the development of competition, training and infrastructure to support and guide the development of Australia's best MTB orienteers.
- Work with state orienteering associations and through the various mountain biking and adventure race stakeholders in identifying and encouraging prospective high performance MTB orienteers.
- Give your opinion on individual athlete abilities to the selection committee of World Championship Teams.
- Be an ex officio member of the OA Coaching Committee.
- Where possible represent OA at national and international coaching meetings, workshops etc. as determined by mutual agreement with the Board.
- In conjunction with the HP operations and promotions Officer, undertake the coordination of squad/team travel, transport and accommodation arrangements within and outside Australia and distribute itineraries of such.
- Liaise with the Director, Finance to ensure the effective acquittal of financial arrangements for squad/team activities within budgetary requirements. This includes maintaining financial records.
- Arrange for the supply of official uniforms and equipment for the National Team in conjunction with the High Performance Operations and Promotion Officer.
- Assist with publicity for the squad/team in conjunction with the High Performance Operations and Promotions Officer.
- Maintain records of meetings, interviews and conversations appropriate to squad/team activities
- Provide appropriate information to all potential Australian Squad and World Championships team members, either directly or through the OA High Performance website or the Australian Orienteer on matters of interest.

### Desired Skills/Experience:

- Ideally Level 2 Coaching qualifications in orienteering / cycling and level 1 in the other.
- Ideally a record of successful coaching of MTB orienteers individually and/or orienteering or cycling teams/squads
- Relevant experience in leading, managing and/or administering sporting groups.
- Proven high-level communication skills in working in both group environments and in one-on-one situations.

### Remuneration:

The position is voluntary in its nature. Funding is available to support squad/team activities and coach expenses in the conduct of the squad/team. This incorporates travel costs to the World Championships.

### Application requirements

If you are interested in this position please respond by writing:

- a brief outline of your skills and experience that will help you meet the job requirements and the desired skills/experience of the position. Include a short CV. No more than 2 A4 pages.

**Please note:** The provision of a police check to show they are a person of good character as outlined in the Orienteering Australia Member Protection Policy and the signing of the OA Team Official Code of Conduct will be required by the successful applicant.

Applications and any questions can be directed to Kay Haarsma, Manager (High Performance)

Email: kayhaarsma@hotmail.com

Phone: 08 83370522 Address: 76 Mahogany Av Highbury 5089 SA

Applications close cob 31 December 2010